
Report of: Sarah Loughman – Commissioning and Contracts Officer, Strategy and Commissioning, Public Health

Report to: Chief Officer, Strategy and Commissioning Office of the Director of Public Health

Date: 21 February 2017

Subject: Approval to waive CPR's 8.1 and 8.2 and enter into a 12 month contract with Casmaco Ltd for the provision of MiCase hosted Case Management system.

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The Council currently commissions a number of services that provide specialist support through the Drugs Intervention Programme (DIP) and/or Integrated Offender Management Service (IOM) aimed at reducing occurrences of reoffending and tackling the risks of reoffending.
2. A review of these arrangements is currently underway. The outcome of the review will not be known until early 2018.
3. Part of this review will include a decision on whether Public Health continues to use MiCase, a hosted Case Management system, which is provided by Casmaco Ltd and used by the Council, commissioned providers and the Police to support the DIP/IOM arrangements.
4. Until such time as the final outcome of the review is known, there is a requirement to continue using the MiCase hosted Case Management system to support DIP/IOM arrangements for 2017/18.

Recommendations

1. The Chief Officer, Strategy and Commissioning Office of the Director of Public Health is recommended to approve the waiver of CPR's 8.1 and 8.2 and allow a 12 month contract to be awarded to Casmaco Ltd for provision of the MiCase hosted Case Management system for the period 1st April 2017 to 31st March 2018. The contract value is £10,800.

1. Purpose of this report

- 1.1 The purpose of this report is to seek approval to waive CPR's 8.1 and 8.2 to allow a 12 month contract to be awarded to Casmaco Ltd for the provision of the MiCase hosted Case Management system to provide continuity of service.

2. Background information

- 2.1 The Council awarded contract 9WRK-7MBRLA to Casmaco Ltd for the provision of the MiCase hosted Case Management System on 1st April 2015. The contract period was 12 months, from 1st April 2015 to 31st March 2016, with provision to extend the contract for a further period of 12 months.
- 2.2 In line with provisions set out in the contract, it was extended for the period 1st April 2016 to 31st March 2017, however there are no further provisions available to extend the contract beyond this point.
- 2.3 Casmaco Ltd has submitted a quotation for £10,800 for the hosting, maintenance and licensing of the MiCase hosted Case Management system for the period 1st April 2017 to 31st March 2018.

3. Main issues

- 3.1 The services provided by DISC (Developing initiatives Supporting Communities) and CGL (Change Grow Live [formerly CRI – Crime Reduction Initiative]) are currently under review. Appropriate contract arrangements are in place to provide these services until the outcome of the review is known.
 - 3.2 The use of the MiCase hosted Case Management system forms an integral part of services provided against DIP/IOM arrangements.
 - 3.3 Casmaco Ltd provide two services through their MiCase system:
 - An Offender Case Management solution – used to support the Integrated Offender Management Service.
 - A Behavioural Case Management solution - designed to meet the evolving needs of health providers in the community.
 - 3.4 MiCase is also used by a number of agencies within West Yorkshire, including two NHS Trusts and two Local Councils.
 - 3.5 Until such time as the review is complete, there is a requirement to continue to use the MiCase hosted Case Management system to support DIP/IOM arrangements.
4. A separate decision will be taken regarding future requirements once the outcome of the review is known.

5. Corporate considerations

5.1 Consultation and engagement

5.1.1 Key service providers, Users, ICT Strategic Sourcing and the relevant Chief Officer have all been consulted.

5.2 Equality and diversity / cohesion and integration

5.2.1 There are no additional issues relating to equality and diversity as a result of awarding a new contract to Casmaco Ltd for the provision of MiCase hosted Case Management system for the period 1st April 2017 to 31st March 2018.

5.3 Council policies and best council plan

5.3.1 The DIP/IOM services contribute directly to a number of strategies and plans aimed at reducing crime levels and the impact of crime by working with individuals to address their substance abuse and offending behaviour.

5.3.2 These services also contribute towards the priorities set out in the Leeds Drug & Alcohol Strategy 2013-2016 and in the Best Council Plan 2013-2017, by helping to improve public health and increasing the number of successful recoveries from substance misuse through effective partnership working. They also play a key role in the delivery of the Reducing Offending Strategy (2016).

5.4 Resources and value for money

5.4.1 The system is currently used by the Council and a number of service partners within the Integrated Offender Management Hub. No further resources are required.

5.4.2 The supplier has held their prices at 2015 levels. The quotation of £10,800 submitted by Casmaco Ltd for the hosting, maintenance and licensing of the MiCase hosted Case Management system for the period 1st April 2017 to 31st March 2018 therefore represents value for money.

5.5 Legal implications, access to information, and call-in

5.5.1 The decision taken will be a significant operational decision and is therefore not subject to call in. There are no grounds for keeping the contents of this report confidential under the Access to Information rules.

5.6 Risk management

5.6.1 The MiCase hosted Case Management is an integral part of the services provided to support DIP/IOM. If a new contract is not awarded to Casmaco Ltd for the period 1st April 2017 to 31st March 2018, there would be a significant impact to the continuity and effective delivery of services to support DIP/IOM.

5.6.2 Any day to day operational risks associated with the use of, or services provided by, the MiCase hosted Case Management system will be addressed as part of the contract management process.

6. Conclusions

- 6.1 To ensure continuity of existing services used by the DIP/IOM, the option to award a new 12 month contract to Casmaco Ltd for MiCase hosted Case Management system should be approved.

7. Recommendations

- 7.1 The Chief Officer, Strategy and Commissioning Office of the Director of Public Health is recommended to approve the waiver of CPR's 8.1 and 8.2 to allow a 12 month contract to be awarded to Casmaco Ltd for the provision of MiCase hosted Case Management system for the period 1st April 2017 to 31st March 2018. The contract value is £10,800.

8. Background documents¹

- 8.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.